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Dear Parents:

The YWCA Gettysburg & Adams County is pleased to announce a new application round for its Pre-Kindergarten Scholarship Program.

The YWCA is now accepting applications for the next scholarship period beginning on January 1, 2017. Scholarships are available for eligible children participating in a full-day child care program at either our main building at 909 Fairfield Road, or at our Commerce Center location. In addition, participants in the Jellybeans morning preschool program may apply. Each scholarship, once awarded, will last through June 30, 2017 and may be renewed pending funding availability and eligibility.

The following are the eligibility requirements and the household income guidelines to participate:

- ◆ Resident of Pennsylvania
- ◆ Preschool children ages 3 - 6 years old, but not yet in kindergarten
- ◆ Household income may not exceed \$76,350, except that an additional income allowance of \$15,270 is permitted for the student and for each other dependent as defined by the IRS living within the same household
- ◆ For currently enrolled families – accounts must be in good standing (no past due amounts or enrollment fees, current membership, and all co-pays up-to-date)
- ◆ Recipients of childcare subsidies (i.e. Child Care Consultants (CCIS) and Department of Welfare (DPW) are NOT eligible
- ◆ Incomplete applications will not be reviewed

#### Household Income Limits

|                       |              |
|-----------------------|--------------|
| 1 Child               | \$ 91,620    |
| 2 Children            | \$106, 890   |
| 3 Children            | \$122,160    |
| Each additional child | Add \$15,270 |

Applications will be accepted starting immediately through **noon on Friday, December 16**. Please submit your application along with **all** accompanying documentation to the YWCA Service Desk in an envelope clearly marked “Pre-K Scholarship Application, Attention: Jeff Cann”. Alternatively, the application may be mailed to YWCA Gettysburg & Adams County, 909 Fairfield Road, Gettysburg, PA 17325, Attention: Jeff Cann (mailed applications must be **in hand** by the deadline).

All eligible applications received within the application period will be awarded scholarships. Scholarships will be applied to accounts in an equal percentage of tuition until funding is exhausted, but scholarships will not exceed 75% of tuition.

***Any incomplete applications, including those missing required backup documentation (tax returns, pay checks, child support, etc), will be excluded from the selection process.***

Questions regarding the scholarship program should be directed to Jeff Cann, Director of Finance & Administration. Questions regarding the YWCA Child Enrichment Program should be directed to Paula Howard, Child & Youth Director or Teresa Rodgers, CEP Director at Commerce Center. Jeff & Paula may be reached at 717-334-9171; Teresa may be reached at 717-334-7150.

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**YWCA Gettysburg & Adams County Pre-Kindergarten Scholarship Application**

909 Fairfield Road • Gettysburg, PA 17325 • Phone: (717) 334-9171 • Fax: (717) 334-8797

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Is the child(ren) a member of the YWCA? \_\_\_\_\_

Application for: (Child's Name) \_\_\_\_\_

Child's Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Child's Age: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Street/Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_ -- \_\_\_\_\_

Total number of family members in your household: \_\_\_\_\_ Number of dependants: \_\_\_\_\_

Please provide the following information for all household members:

Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ SSN: \_\_\_\_\_

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Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ SSN: \_\_\_\_\_

Who is responsible for payment: \_\_\_\_\_ Relationship to child(ren): \_\_\_\_\_

Applicant's Place of Employment: \_\_\_\_\_

Address of Employment: \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_ -- \_\_\_\_\_

Have you received assistance from the YWCA Gettysburg & Adams County before? \_\_\_\_\_

Were you referred for financial assistance by an agency or YWCA staff person? \_\_\_\_\_

Name of person or agency referred by: \_\_\_\_\_

Proof of income for all household members is needed before assistance can be granted.

| <u>Source of Income</u> | <u>Annual Amount</u>        |
|-------------------------|-----------------------------|
| Parental Employment     | \$ _____                    |
| Child Support Order     | \$ _____                    |
| Alimony                 | \$ _____                    |
| Other                   | \$ _____ Description: _____ |
| TOTAL ANNUAL INCOME:    | \$ _____                    |

**Attach all statements that apply to verify your yearly income.**

**Scholarships will not be processed without verification of all information.** Applicants MUST have all paperwork completed and proof of income MUST be attached to be considered. If income eligible, all scholarship applicants must apply to a subsidized agency for assistance and have proof that they have applied within 30 days of application. The YWCA Gettysburg & Adams County accepts payments from Child Care Consultants and the Department of Public Welfare. Scholarships are limited and awarded on a need basis, as funds are available. Please allow 1-2 weeks after submitting all required information for processing. You will be notified if you qualify for assistance.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Please indicate desired child care program:**

**Full Day Pre-K at 909 Fairfield Road (main YWCA location) \_\_\_\_\_**

**Full Day Pre-K at 1400 Proline Place (Commerce Center location) \_\_\_\_\_**

**Half Day Jellybeans Program at 909 Fairfield Road \_\_\_\_\_**

**For Jellybeans, how many days per week? (circle one) 2 3 4 5**

**My child is currently enrolled in the desired child care program Y N**

**All of the following items MUST be attached to application:**

- Copies of two (2) most recent pay/check stubs
- Copy of 1040-tax form for the most recent year
- Proof of any/all income as noted on the application including child support
- Completed and signed scholarship application