



Volunteer Application

Name: _____

Street Address: _____

City/State/Zip: _____

Home Phone: _____

Alt. Phone: _____ Type (cell, work, etc) _____

E-mail Address: _____

Date of Birth: Month: _____ Day: _____ Year (if under 18 yrs. of age): _____

Emergency Contact Information

Name: _____

Relationship: _____

Day Phone: _____ Evening Phone: _____

Education

Highest level completed:

Current Student at (name of school): _____

High School/GED

Associate Degree

College Degree

Masters/Ph.D.

Work History

Current occupation and employer: _____

Responsibilities: _____

Previous work and volunteer experience (include position and company/organization):

1. _____

2. _____

3. _____

Preferences in Volunteering

Interest and Skills:

Please indicate only those areas of interest with regard to your skill level in each.

1 = Interested in learning, but no experience

2 = Some experience

3 = Lots of experience

Support Services

- Mailings
- Telephone work
- Record keeping/data entry
- Research

Other: _____

Professional/Technical/ Computer

- Web design
- Graphic design
- Accountant
- Business
- Legal work
- Handyperson

Other: _____

Childcare

- Infants
- Toddlers
- Preschoolers
- Kindergartners
- Elementary school-aged

Creative Activities

- Art
- Music Instrument
- Dance
- Photography
- Quilting
- Gardening
- Singing
- Painting

Other: _____

Youth Development

- Elementary school students
- Middle school students
- High school students
- Tutoring
- Mentoring

Communications/Public Relations/Outreach

- Newsletter development
- Public speaking
- Media relations
- Letter writing

Other: _____

Special Events

- Day of event activities
- Video recording/editing
- Recruit/coordinate speakers

Other: _____

Sports/Recreation

- Sports
- Lifeguarding
- Recreational outings/field trips

Other: _____

Development/ Fundraising

- Direct Mail
- Soliciting donors
- Grant writing
- Program development & evaluation

Other: _____

Is there a person or group with whom you are particularly interested in working with?
(Check all that apply.)

No preference Adults Seniors Teens Children

People with Disabilities Staff Males Females

Other (please specify): _____

Are there any groups with which you would not feel comfortable working?

No Yes If yes please share who _____

At what times are you interested in volunteering?

Flexible Prefer weekdays Prefer evenings Prefer weekends

Prefer days Other (please specify): _____

Background Verification

Have you been convicted of a criminal offense?

- Yes No

Have you ever been charged with neglect, abuse, or assault?

- Yes No

Has your driver's license ever been suspended or revoked in any state?

- Yes No

Do you have any physical limitations or are you under any course of treatment which might limit your ability to perform certain types of work?

- Yes No

References

Please list two non-family references that we may contact

Name	Phone Number	Known How Long?
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1. _____

2. _____

Signature: _____

Date: _____

Return completed application to:

Volunteer Coordinator
YWCA Gettysburg & Adams County
909 Fairfield Road
Gettysburg, PA 17325



Volunteer Code of Ethics

As a volunteer I realize that I am subject to a code of ethics similar to that which binds the professionals in the organization in which I will participate. In agreeing to serve, I assume certain responsibilities and expect to account for what I do in terms of professional expectations. I will honor the goals, rules, and regulations of the program. I will keep confidential matters confidential.

I interpret volunteering to mean that I have been accepted as a "partner-in-service" and I expect to do my work according to the highest standards, as the paid staff members expect to do their work.

I promise to take to my work an attitude of open mindedness, to be willing to be trained for it according to the standards and practices of the organization, and to bring to my work my full interest and attention. I believe my attitude toward volunteer work should be professional. I believe that I have an obligation to my work, to those who direct it, to my colleagues, to those for whom it is done, and to the public.

Being eager to contribute to all that I can to the goals of this program, I accept this code of ethics, to be followed carefully and cheerfully.

Volunteer Signature

Date